**Meeting**

Date: 28/2/2020

Time: 9:00am – 1pm

Location: Babbage 208

Attendees: Marc Rasell, Amoata Eyorekon, Jack Edwards

Actions

* Carried out a review of previous sprint. Updated the previous sprint file to show what has been completed.
* Agreed to work on the code on remote server rather than locally.
* Agreed on a coding plan. The first week of the sprint will be dedicated to coding the decided functionality with an emphasis on pair programming to make sure everyone is confident going forward. In the second week of this sprint we will begin to integrate our code.
* Plan for next weeks presentation.

Backlog

* Customer payment functionality
* Booking cancellation
* Admin login
* Add new flights (admin)
* Secure messaging system
* Usability plans, HCI feedback
* Revised user stories and risk assessment.

Apologies

Joseph sends his apologies for non-attendance due to illness.